



# THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্বৰ দ্বাৰা প্ৰকাশিত

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GOVERNMENT OF ASSAM  
ORDERS BY THE GOVERNOR  
HIGHER EDUCATION DEPARTMENT

**NOTIFICATION**

The 14th March, 2026

**eCF No. 589353/7.**- In exercise of the powers conferred by section 52 of the Sibsagar University Act, 2023, the Governor of Assam is hereby pleased to make the following Regulations of the Sibsagar University in the manner hereinafter appearing, namely:-

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| Short title and commencement | 1.  | (1) These Regulations may be called the First Regulations of the Sibsagar University.   |
|                              | (2) | It shall come into force on the date of their publication in the Official Gazette.  |
| The Court                    | 2.  | (1) The quorum of meeting of the Court shall be one-third of the existing members.  |
|                              | (2) | The Chancellor, if present, presides over all Court meetings.<br>In his absence, the Vice-Chancellor shall presides over the meeting. If none of these are present, the members attending the meeting elect a Chairman from amongst themselves. |
|                              | (3) | The Court may also meet at such times as it may, from time-to-time, determine.  |
|                              | (4) | An intimation of a meeting of the Court is to be communicated to the members at least 10 days prior to the date of the meeting, if no unexpected situation arises.  |
|                              | (5) | The Registrar usually issues formal notice to members of the Court before 20 days in advance of the meeting.  |
|                              | (6) | Every question is generally decided by a majority of votes of the members present. The Chairman has a casting vote in the case of a tie.  |
|                              | (7) | The quorum of meeting of the Court shall be one-third of the existing members.  |
| the Executive Council        | 3.  | (1) The Executive Council shall meet four times a year. Emergency meetings can be called by the Vice-Chancellor (Chairman) or upon a request from $\frac{1}{2}$ number of members.  |
|                              | (2) | The Registrar shall circulate a written notice for meetings before 20 days in advance, along with the agenda. Urgent items can be included at the Chairman's discretion.  |

- (3) The Vice-Chancellor is the ex-officio Chairman and presides over meetings. In their absence, the Pro-Vice-Chancellor or a member chosen by the members present presides.
- (4) One-third of the existing membership of the Executive Council shall form quorum for a meeting of the Executive Council.
- Academic Council 4. (1) Academic Council shall meet two times in an academic year.
- (2) Academic Registrar shall issue written notice along with the agenda must be circulated to members before 20 days in advance the meeting.
- (3) One-third of the existing membership of the Academic Council shall form a quorum for a meeting of the Council.
- Research Council 5. (1) The Research Council meeting shall be held four times during an academic year is a calendar year.
- (2) Dean, Research and Development shall circulate a written notice along with to members before 15 days in advance the meeting.
- (3) One-third of the existing membership of the Research Council shall form a quorum for a meeting of the Council.
- Research Advisory Council 6. (1) The Research Advisory Council meeting shall be held four times during an academic year is a calendar year before the Research Council meeting.
- (2) Director, Research and Development Cell (Member Secretary) shall circulate a written notice along with agenda to members before 15 days in advance the scheduled meeting.
- (3) One-third of the existing membership of the Research Advisory Council shall form a quorum for a meeting of the Council.
- Finance Committee 7. (1) The committee shall meet **four times a year** to examine accounts and scrutinize expenditure proposals.
- (2) The meeting shall convene by the Finance Officer in consultation with the Vice-Chancellor (Chairman).
- (3) The Finance Officer shall circulate a written notice along with agenda to the members before 15 days in advance the meeting.
- (4) One-third of the existing membership of the Finance Committee shall form a quorum for a meeting of the Committee.
- Construction Committee 8. (1) The committee shall meet **four times a year** to examine all construction and renovation related proposals.
- (2) The meeting shall convene by the Registrar in consultation with the Vice-Chancellor (Chairman).
- (3) The Registrar shall circulate a written notice along with agenda to members before 15 days in advance the meeting.
- (4) One-third of the existing membership of the Construction Committee shall form a quorum for a meeting of the Committee.
- Faculty 9. (1) The committee shall meet **twice a year** to review all academic related matters.
- (2) The meeting shall convene by the Academic Registrar in consultation with the Vice-Chancellor.

- (3) The Academic Registrar shall circulate a written notice along with agenda to members before 7 days in advance the meeting.
- (4) One-third of the existing membership of the Faculty shall form a quorum for a meeting of the Faculty.
- Students' Advisory Council 10. (1) The Council shall meet **twice a year** to review all student related matters.
- (2) The meeting shall convene by the Dean, Students' Welfare in consultation with the Vice-Chancellor.
- (3) The Dean, Students' Welfare shall circulate a written notice along with agenda to members before 7 days in advance the meeting.
- (4) One-third of the existing membership of the Students' Advisory Council shall form a quorum for a meeting of the Council.
- the Collegium of Deans 11. (1) The Collegium of Deans shall meet **twice a year**.
- (2) The meeting shall convene by the Academic Registrar in consultation with the Vice-Chancellor.
- (3) The Academic Registrar shall circulate a written notice along with agenda to members before 7 days in advance the meeting.
- Centre Advisory Committee 12. (1) The Centre Advisory Committee shall meet **twice a year**.
- (2) The meeting shall convene by the Head of the Centre in consultation with the Vice-Chancellor.
- (3) The Head of the Centre shall circulate a written notice along with agenda to members before 7 days in advance the meeting.
- Purchase Committee 13. (1) The Purchase Committee shall meet **once in month**.
- (2) The meeting shall convene by the Registrar in consultation with the Vice-Chancellor.
- (3) The Registrar shall circulate a written notice along with agenda to members before 7 days in advance the meeting.
- Library and Information Services Committee 14. (1) The Library and Information Services Committee shall meet **four times in a year**.
- (2) The meeting shall convene by the Librarian in consultation with the Vice-Chancellor.
- (3) The Librarian shall circulate a written notice along with agenda to members before 7 days in advance the meeting.
- College Development Council 15. (1) The College Development Council shall meet **twice in a year**.
- (2) The meeting shall convene by the Director, CDC in consultation with the Vice-Chancellor.
- (3) The Director, CDC shall circulate a written notice along with agenda to members before 7 days in advance the meeting.
- Computer Facilities Committee 16. (1) The Computer Facilities Committee shall meet **twice in a year**.
- (2) The meeting shall convene by the Head of the Department, Computer Science in consultation with the Vice-Chancellor.
- (3) The Head of the Department, Computer Science shall circulate a written notice along with agenda to members before 7 days in advance the meeting.

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| University<br>Publishing Board    | 17. | (1) The University Publishing Board shall meet <b>twice in a year.</b>   |
|                                   |     | (2) The meeting shall convene by the Convener, University Publishing Board in consultation with the Vice-Chancellor.   |
|                                   |     | (3) The Convener, University Publishing Board shall circulate a written notice along with agenda to members before 7 days in advance the meeting.                          |
| Examination<br>Advisory Committee | 18. | (1) The Examination Advisory Committee shall meet <b>twice in a year.</b>  |
|                                   |     | (2) The meeting shall convene by the Controller of the Examinations, University Publishing Board in consultation with the Vice-Chancellor.                                 |
|                                   |     | (3) The Controller of the Examinations, Examination Advisory Committee shall circulate a written notice along with agenda to members before 7 days in advance the meeting. |

**NARAYAN KONWAR,**  
Commissioner & Secretary to the Government of Assam,  
Higher Education Department.